

***FRIENDS OF CLEARVIEW  
198 COUNTY DF  
JUNEAU, WI 53039  
April 4, 2018***

**MINUTES**

1. **CALL TO ORDER:** The meeting was called to order by Kira Sheahan-Malloy at 10:00 a.m. with the following members present:

2. **ROLL CALL:**

Jeff Duchac  
Muriel Harper  
Rodger Mattson  
Mary Ann Miller  
Lynn Schaal  
Kira Sheahan-Malloy  
Harold Zastrow  
Marianne Zastrow

**ALSO PRESENT:** Lori Kurutz, Assistant Administrator; Jackie Kuhl, Brain Injury Center Coordinator; Heather Ninmann, IID Household Specialist; and Jill Soldner, Administrative Secretary.

**ABSENT:** Kristin Fabisch, Roger Gorst, and Daniel Klossner

3. **APPROVAL OF MINUTES OF JANUARY 3, 2018 MEETING:** Motion made by Miller to approve the Minutes of January 3, 2018; seconded by Schaal. Motion carried.
4. **APPROVE DEVIATING FROM THE AGENDA:** Motion made by Duchac to deviate from the Agenda if required; seconded by H. Zastrow. Motion carried.
5. **COMMITTEE MEMBER REPORTS:** Duchac commented about the fabulous meal served at the Volunteer Recognition dinner on April 3; Sheahan-Malloy mentioned the great entertainment provided by Joe Kadlec.
6. **APPROVAL OF EXPENDITURES:** Items requested for expenses were approved on a form signed by the Friends of Clearview Chair and were presented to the Health Facilities Committee Chairman at the April 2, 2018 meeting. Motion made by Miller to approve funds requested in an amount not to exceed \$2,719.00; seconded by M Zastrow. Motion carried.
7. **FINANCIAL REPORT ~ Lori Kurutz:** Lori Kurutz, Assistant Administrator, updated the Committee in Bill Wiley's absence; see attached report with regard to donations and expenditures. Motion made by Duchac to accept the financial report; seconded by Schaal. Motion carried.
8. **T-SHIRTS AND BASEBALL CAPS FOR FRIENDS OF CLEARVIEW APPEARANCES:** Schaal mentioned that she talked with Design Plus in Beaver Dam about prices for T-shirts (\$10

apiece for S-XL, \$12 for 2X, and \$13 for 3X) and baseball caps (\$12 apiece). The shirts will be neon green with royal blue lettering and the Dodge County geese/marsh logo on front; the caps will have the same information. Motion by Mattson to proceed with the purchase of T-shirts and baseball caps (if hats are desired - baseball caps can be purchased individually by those wanting one). Motion carried. Duchac offered to purchase the T-shirts for the Committee. Schaal will place the order and have them available at the next meeting, on June 27; the shirts will be worn at Friends of Clearview fundraising appearances.

9. **WBEV Radio Show:** Clearview personnel will take part in WBEV's morning show on Wednesday, May 9.

10. **FUTURE EVENTS:**

- **Brat Fry:** The brat fry will be held on Friday, June 29, 2018. The Committee will discuss any last minute details at the next meeting, on Wednesday, June 27, 2018.
- **Benvenuto's:** Sheahan-Malloy contacted Benvenuto's to find out information regarding fundraising. Events are held on Mondays or Tuesdays. Benvenuto's will post the event on their Facebook page, however, Friends of Clearview would need to contact the newspapers, the radio station, and hang up signs around town. Benvenuto's staff will put flyers with patron's bills seven to ten days prior to the event, but not on the day of the event. All guests that mention the Friends of Clearview fundraiser, or present a flyer at the time of purchase, will have 20% of their total tab donated. This will be good for dine-in, delivery, and carry-out orders. Dates that are not available are: April 16, May 7, May 14, May 29, and August 13. The manager recommended having more than one date available for our request, in case the date we pick is already filled. A group consisting of Sheahan-Malloy, Mattson, Schaal, and Duchac will discuss and finalize a November date with Benvenuto's. Motion by Mattson to finalize a November date; seconded by H. Zastrow. Motion carried. A sample flyer will be reviewed at the June 27 meeting. Once finalized, ten copies each will be given to Friends members at the October meeting, for them to hang up in their respective communities. Announcements will be made on the area radio stations, in newspapers, the Friends of Clearview Facebook page, and the Dodge County website. Flyers will be distributed at grocery stores, as well as at Clearview's Holiday Bazaar being held the week before, on November 8 and 9.
- **Clearview Tailgate / Brat Fry:** A Brewers tailgate / brat fry will be held at Clearview on Wednesday, July 25 for all residents to attend; staff will be able to purchase brat plates as well. Details will be confirmed at the June 27 Friends meeting.

11. **EVENT UPDATES ~ LORI KURUTZ, HEATHER NINMANN, AND JACKIE KUHL:**

**NURSING HOME**

- **2/13/18: Don Peachy:** Don Peachy entered the residents for Valentine's Day.
- **3/14/18: Uncle Ozzie:** Uncle Ozzie performed for St. Patrick's Day.
- **Google Home:** Used to enhance programming with music and different cognitive activities.

**IID / KNIGHTS OF COLUMBUS**

- **1/29/18: Gary's Classics:** Older classic music was played for the residents to enjoy.
- **2/9/18: McDonald's:** The IID residents enjoyed their McDonald's meal!

**CLEARVIEW BRAIN INJURY CENTER**

- **Yoga equipment:** Mats and cleaning spray were purchased.
- **Winter / spring activities:** A cookie exchange at Christmas, Superbowl hors d'youers, Valentine's Day and St. Patrick's Day special treats, and treats for movie nights.

12. **NEXT MEETING DATE: Wednesday, June 27, 2018, at 10:00 a.m.,** at Clearview, in the Chapel, 198 County DF, Juneau, Wisconsin 53039.

13. **ADJOURN:** There being no further business to come before the Committee, motion by Miller to adjourn; seconded by H. Zastrow. Motion carried. Meeting adjourned at 10:46 a.m.

Dated this 27<sup>th</sup> day of June, 2018.

Respectfully submitted,



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Daniel W. Klossner, Co-Secretary/Co-Treasurer OR  
Marianne Zastrow, Co-Secretary/Co-Treasurer